

VII. Reports:

- A. A brief report will be submitted at the first 3 COG meetings.
- B. A comprehensive report will be submitted at the MD 36 Convention.

General Policy Statements: (Added and dated as adopted by the COG):

1. Adopted by the COG, March 9, 1997
2. Adopted by the COG, May 14, 1998
3. Revised by Richard Smith, PDG, 10/14/03
4. Revision adopted by the COG, March 5, 2004

03/24/04 bmw

Lions Clubs International – Multiple District 36
Policy Manual
Chapter 13 - A

I. Name: Membership Committee

II. Purpose: To create a net growth in membership in Multiple District (MD) 36 by providing training, materials and incentives to clubs.

III. Specific Responsibilities:

- A. To set goals and objectives which shall be reviewed each year.
- B. To develop new plans and strategies, as necessary, to reach goals and objectives.
- C. To develop a mechanism of measuring progress.
- D. To assist the Districts in developing membership objectives.

IV. Committee Makeup:

- A. Membership: The committee shall be composed of the membership chairperson from each of the 4 districts. Members of this committee should anticipate a multi-year (3 years) commitment as prescribed by Lions Clubs International (LCI).
- B. Officers: The MD chairperson shall be appointed annually by the Council of Governors (COG). The chairperson also is a part of the MD MERLP (Membership, Extension, Retention, Leadership, PR) team.

V. Fiscal Responsibilities:

- A. The Membership Committee shall submit a budget in writing to the chairperson of the Finance and Budget Committee and to the COG, justifying the requests related to areas of needs/uses for the funding.
- B. Excess funds shall not be carried over forward from year to year.

VI. Meetings:

- A. The MD membership committee shall meet quarterly whether in person or by other means (phone, FAX, e-mail), with at least one of those meetings being held at the MD Convention, for the purpose of reviewing policies and the status of membership growth.
- B. Other meetings may be called, in writing, by the Chairperson, any 2 committee members or the Council Chairperson, stating time, place and purpose.
- C. To constitute an official meeting of this committee, a *quorum* shall be defined as a majority (50% plus 1) of the committee members for the purpose of transacting business.
- D. Notices and agendas of meetings will be mailed to committee members and to the Council Chairperson at least 15 days prior to the meeting.
- E. Minutes will be recorded and distributed to committee members and COG.