

VII. Reports: A brief typed report of the Committee's activities will be submitted to the MD office 15 days prior to the next COG meeting. If the committee report asks for action by the COG or presents an item for discussion by the COG, the Committee Chairperson will present the report in person at the COG meeting.

General Policy Statements: (Added and dated as adopted by the COG)

1. Adopted by the Council of Governors, March 6, 1983
2. Revision Sec. III, Council meeting, January 15, 1988
3. Revision Sec. I, III, IV, V, VII and VIII, Council meeting, May 16, 1996
4. Revised by the Policy Manual Committee, March 9, 1997
5. Reviewed/Revised by Bob Guerrant, PDG, and the Policy Manual Committee, May 2002
6. Revised by Bev Bridgewater, PDG, November 7, 2003
7. Revision adopted by COG, March 5, 2004

03/24/04 bmw

- H. To encourage:
 - 1. Lions who have completed any Lions Leadership development program to provide club officer training annually. It is suggested that this officer training be completed in May or June.
 - 2. DG's to promote Lions with leadership potential from their districts to participate in all leadership development opportunities.
 - 3. Leadership potential and its development for the Districts and the MD.
 - 4. Communication between Leadership chairs of each District.

IV. Committee Makeup:

- A. Membership is composed of the Leadership Development Chairperson from each District, O, R, E and G. Since continuity is essential, each member of the Multiple District Committee should serve a three-year term in conjunction with the three-year term of the MD Leadership Development Chairperson, at the pleasure of the current District Governor.
- B. The COG appoints the Chairperson of the Leadership Development Committee for a three-year term, as suggested by LCI, unless selection is delegated to the Committee. Prior committee service is recommended. The Committee names the Vice-Chairperson each year. It may be the same person from one year to the next, so that a progression of officers is established.
- C. Vacancies on the Committee shall be appointed by the COG, if the MD Chairperson, or by the DG, if a District Leadership Chairperson.

V. Fiscal Responsibilities: The Committee normally handles no funds. The COG is responsible for MD funds and budgetary management.

VI. Meetings:

- A. There shall be four regular meetings, once each calendar quarter of the Lions year with the first meeting being held in July. At that time, the 3 other meetings will be scheduled.
- B. A special meeting may be called in writing by the Committee Chairperson, any two committee members, or the Council Chairperson, stating time, place and purpose.
- C. Voting:
 - 1. To constitute an official meeting of this committee, a *quorum* shall be defined as a majority (50% plus 1) of the committee members for the purpose of transacting business.
 - 2. Each member present shall have 1 vote on all matters.
- D. Notices and agendas of meetings will be e-mailed, faxed or mailed to committee members and to the Council Chairperson at least 15 days prior to the meeting.
- E. Minutes will be recorded and distributed to Committee members and COG members.

Lions Clubs International – Multiple District 36
Policy Manual
Chapter 13 - D

I. Name: Leadership Development Committee

II. Purpose: To identify leaders, develop leadership skills and improve leadership potential within Multiple District (MD) 36.

III. Specific Responsibilities:

- A. To establish goals each year at the first Council of Governors (COG) meeting of the year. The goals will act as guidelines for the functioning of the committee and will be reviewed during the year to assess progress in achieving said goals.
- B. To identify, provide training and support leaders and potential leaders from among the pool of Lions in the Multiple District.
- C. To work in harmony with the COG, the MD Leadership Development Chairperson, the MD MERL Team, and Lions Clubs International (LCI) toward leadership development goals.
- D. To promote the attendance of past, current and potential leaders at any and all leadership focused events to include, but not limited to, club, district and regional officer and committee training; the USA/Canada Lions Leadership Forum; LCI Convention; Senior and Emerging Lions Leadership Institutes, District and MD 36 Conventions; and the MD or Regional Lions Leadership Training functions.
- E. To promote and train Lions in the use of training materials from LCI such as New Member Orientation, Rebuilding Lions, Guiding Lions certification.
- F. To provide:
 1. A plan that coordinates with the District Governors (DG), their committees and the MD MERL team, a leadership development program at all levels of Lionism in the MD.
 2. Leadership development tools at the MD level to enhance the leadership skills of individual Lions.
 3. A comprehensive program of leadership training and development in the following areas: Multiple District VG/DGE, Zone/Region Chairpersons, District officers, Train-the-Trainer.
 4. Planning and coordinating of forums and seminars at the District and MD Conventions
 5. Education and training for strengthening and developing leadership on a district basis, assisting club officers and zone and region chairs in developing their leadership.
 6. Leadership forums at training schools, MD conventions and any other functions where assistance is requested.
- G. To provide an annual MD Training forum such as a Regional Institute or Lions Leadership Challenge.