

written as requested by COG) at MD 36 convention or at other COG meetings if requested by the Council.

General Policy Statements: (added to and dated as adopted by COG)

1. Prepared by Lion Frank Brawner, October, 2003
2. Adopted by the COG,

**Lions Clubs International – Multiple District 36  
Policy Manual  
Chapter 14 - F**

- I. Name: Start Making a Reader Today (SMART) Committee**
- II. Purpose:** To give Lions of Multiple District (MD) 36 the opportunity to experience the rewards of enriching their lives while enhancing reading skills of children who need assistance.
- III. Specific Responsibilities:**
- A. To establish goals and objectives each year to act as guidelines for the functioning of the committee, reviewing them during the year to assess the progress in achieving said goals.
  - B. To promote volunteer involvement in the SMART program.
  - C. To provide:
    - 1. Information and materials to Oregon Lions clubs regarding this exclusive Oregon program.
    - 2. A "report card" of involvement by Lions and Lions clubs for each District and for the Multiple District (MD).
  - D. To encourage:
    - 1. Lion participation as volunteer readers.
    - 2. Lion club contributions to assist in the local match.
- IV. Committee Makeup:**
- A. Membership:
    - 1. This committee will consist of 1 member from each District to be appointed annually by the District Governor (DG).
    - 2. Experience as a SMART volunteer reader, or willingness to become one, is desirable for serving on the committee.
  - B. Officers: The COG will appoint a committee chairperson annually.
- V. Fiscal Responsibilities:** This committee handles no funds.
- VI. Meetings:**
- A. Regular:
    - 1. Twice yearly with one meeting being held at the MD 36 convention.
    - 2. Additional meetings may be called at the discretion of the committee.
  - B. Voting: A *quorum* shall be two or more members for the purpose of transacting business. Each member present shall have 1 vote on all matters.
  - C. Notices and agendas will be sent to all committee members and Council Chairperson at least 15 days prior to meetings.
  - D. Minutes of all meetings will be distributed to committee members and COG.
- VII. Reports:** A brief report will be submitted 15 days prior to COG meeting if requesting COG action. Otherwise a report will be submitted (orally and/or