

- D. Notices and agendas shall be sent to all committee members and Council Chairperson at least 15 days prior to meetings.
- E. Meeting minutes will be distributed to committee members and COG.

VII. Reports: A brief report will be submitted 15 days prior to COG meetings if requesting COG action. Otherwise, a report will be submitted (orally and/or written as requested by COG) at the MD 36 Convention or at other COG meetings if requested by the Council.

General Policy Statements: (Added and dated as adopted by the COG)

1. Prepared by Lion Don Potter, October 20, 2003
2. Adopted by COG, March 5, 2004

03/24/04 bmw

**Lions Clubs International – Multiple District 36
Policy Manual
Chapter 17**

I. Name: Lions-Quest Committee

II. Purpose: To advise the Council of Governors (COG) on matters concerning Lions-Quest K-12 character/prevention education programs available to clubs and Districts from Lions Clubs International Foundation (LCIF).

III. Specific Responsibilities:

- A. To advise District Lions-Quest/Opportunity for Youth Chairpersons of new Lions-Quest promotional materials, regional and contract workshops for training and certification of K-12 teachers.
- B. To coordinate Lions-Quest contract workshops in MD 36 through the Oregon Lions Sight & Hearing Foundation (OLSHF).
- C. To assist Districts in applying to LCIF for Core 4 Lions-Quest grants of up to \$25,000 per district.
- D. To promote the use of LCIF's website www.lions-quest.org and to encourage club members' awareness of new developments regarding best practice and research-based character/prevention education programs.

IV. Committee Makeup:

- A. Membership:
 1. This committee will consist of 1 member from each District who would be appointed annually by the District Governor (DG).
 2. One additional member (such as the MD36 Lions-Quest Chairperson) at the discretion of and appointed by the COG.
- B. Officers: The COG will appoint the Chairperson annually.

V. Fiscal Responsibilities: This committee handles no funds. The COG is responsible for funds and budgetary management.

VI. Meetings:

- A. Regular:
 1. Should be held at least twice yearly with one meeting held at the MD 36 Convention.
 2. Additional meetings may be held at the discretion of the committee.
- B. Special: May be called by the COG stating the time, place and purpose.
- C. Voting:
 1. To constitute an official meeting of this committee, a *quorum* shall be defined as a majority (50% plus 1) of the committee members for the purpose of transacting business.
 2. Each member present shall have 1 vote on all matters.